

# Credit for Courses not Completed at SCC

Students seeking to transfer course work should note that they must earn at least twenty-five percent of the hours required in their degree program at SCC. This policy applies no matter how many hours are awarded through transcript evaluation or other forms of credit. Students need to be aware that awarding of credit for courses not taken at SCC does not guarantee that those courses will be accepted by another institution of higher learning. Each institution sets its own policies.

## Credit for Coursework from Other Colleges and Universities Taken Before Admission to Southeastern Community College (Transcript Evaluation)

1. Other than the exceptions listed below, SCC accepts all courses from a North Carolina community college with a grade of A, B, or C for transfer if they are in the Combined Course Library.
  - Transfer of nursing and health technologies program courses have additional requirements listed below.
  - If SCC does not offer the courses, students receive elective credits, if applicable, toward specific degrees.
  - If the courses are in a program that the college does not offer and the courses are not applicable to a degree offered, students will not receive transfer credits toward degrees.
2. Transfer of credit from any other institution must meet the following criteria:
  - The courses must either be taught by a college or university that is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) or one of the seven other federally recognized accrediting bodies (Middle States Commission on Higher Education, New England Association of Schools and Colleges Commission on Institutions of Higher Education, New England Association of Schools and Colleges Commission on Technical and Career Institutions, North Central Association of Colleges and Schools The Higher Learning Commission, Northwest Commission on Colleges and Universities, WASC Senior College and University Commission, Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges), or the student must furnish the following for each course they want to transfer:
    - The course syllabus, which should contain a course description, course objectives, the number and type of assignments, and a topic outline.
    - The number of credits and contact hours. The evaluator will use this information, along with consultation with appropriate discipline faculty to determine the transfer credit to be awarded, if any. The courses must be equivalent to courses SCC offers in content and credit hours. In some instances, students may be granted either general education credit or elective credit for courses in an area in which (e.g., science or math) the college requires specific courses, even though the college may not teach those courses. Students may submit course syllabi for classes from regionally accredited institutions to support their equivalence to Southeastern courses.
  - Grades for transferable courses must be A, B, C or P. Grades of D, F, R, or S are not accepted. (Numerical grades will transfer if they are equivalent to A, B, or C on the transcript legend.)
  - Students desiring to transfer courses into a nursing or health technologies program must meet the following criteria:
    - Meet with an admission staff member to verify that all program admission requirements have been met.
    - Have been enrolled in an approved or accredited program at the former institution within the past twelve months.
    - Have written verification of good academic standing and consistently safe clinical performance from the former institution's program director.

- Have nursing courses evaluated by the director of nursing. To be eligible to transfer, the courses must be equivalent to courses offered at SCC in both theory and clinical experience.
  - Enter the nursing or health technology program at SCC within twelve months of leaving the former institution.
  - Understand that nursing and health technology program courses over two years old will not be accepted for transfer, nor will courses that are in the second year of the associate degree nursing and medical laboratory technology programs.
3. Credit for study skills or orientation courses from other than a North Carolina community college are not accepted as the equivalent of [ACA 115](#). To receive equivalent credit to ACA 115, students must provide the transcript evaluator with course syllabi.
  4. Credit hours other than semester hours (e.g. quarter, unit) are translated to semester hours for transfer credit.
  5. College junior or senior level courses may receive transfer credit for freshman or sophomore level courses if they are equivalent to lower-level courses SCC teaches. No other upper division or graduate courses transfer.
  6. Requests for reevaluation of a transcript must be made to the registrar. Students may have to present course syllabi to the transcript evaluator to challenge denials of transfer credit. The registrar may consult with faculty who teach in specific subject areas to determine whether credit should be awarded. The registrar will then inform the student of the decision. Students may appeal the decision to the executive vice president/chief academic officer, whose decision is final.
  7. Credit for developmental (or remedial) courses taken prior to 1997 is not awarded.
  8. Courses may receive transfer credit but may not be acceptable in certain programs unless they were taken within a specific time period (e.g. [NUR 117](#) taken more than five years before entry into the ADN program unless the student is a practicing LPN).
  9. Transcript evaluations usually take two to three weeks from the date the college receives the transcript from the sending institution. Students should check with the registrar's office to determine if their transcripts have been received by the college. If students do not receive an evaluation within three weeks of the transcripts' arrival at the college, they should contact the registrar's office.

## Credit for Coursework taken at Other Colleges and Universities After Admissions to Southeastern Community College (Transient Coursework)

The programs students enroll in at SCC are designed to be taken at SCC; however, under certain circumstances, permission can be given to take courses at other institutions while attending SCC.

A student who wishes to attend another collegiate institution should contact the SCC Financial Aid Office to secure a "Consortium Form" and with their advisor, determine whether the intended transfer courses are acceptable. The completed consortium form should be taken to the appropriate Southeastern Community College division dean for approval. Failure to obtain prior approval may result in the coursework being unacceptable for transfer to Southeastern Community College.

In some circumstances, a student may not be permitted to take coursework at another collegiate institution while concurrently enrolled at Southeastern if the course for which the student wants transfer credit is scheduled and available at SCC during the academic term in question or if it contains general education/program specific outcomes required for graduation.

The combined load of residence courses and transient courses in a term should not exceed the maximum load allowed. Once a student has enrolled in an SCC program, the student should not enroll as a visiting student at another collegiate institution unless prior approval has been received from SCC.

## Credit for Military Training

Veteran students may receive course credit for specialized and technical training done under the auspices of the United States armed forces. Such credit is based on a military transcript, [Joint Services Transcript](#), and/or [Education Experience in the Military](#), published annually by the American Council of Education.

## Credit for College-Level Examination Program (CLEP) Tests

SCC will award credit for CLEP tests as follows:

### ***Business\****

Test	Minimum Score	SCC Course(s)	Hours
Accounting, Principles of	50	<a href="#">ACC 120</a>	4
Business Law, Introductory	50	<a href="#">BUS 115</a>	3
Information Systems and Computer Applications	50	<a href="#">CIS 111</a>	3
Management, Principles of	50	<a href="#">BUS 137</a>	3
Marketing, Principles of	50	<a href="#">MKT 120</a>	3

### ***Composition and Literature\****

Test	Minimum Score	SCC Course(s)	Hours
American Literature	50	<a href="#">ENG 231</a> , <a href="#">ENG 232</a>	6
English Literature	50	<a href="#">ENG 241</a> , <a href="#">ENG 242</a>	6
Freshman College Composition	50	<a href="#">ENG 111</a> , <a href="#">ENG 112</a>	6

### ***Foreign Language\****

Test	Minimum Score	SCC Course(s)	Hours
Spanish Language, Level 1 (two semesters)	50	<a href="#">SPA 111</a> , <a href="#">SPA 112</a>	6
Spanish Language, Level 2 (four semesters)	66	SPA 111, 112, 211, 212	2

### ***History and Social Sciences\****

Test	Minimum Score	SCC Course(s)	Hours
American Government	50	<a href="#">POL 120</a>	3
History of the United States I	50	<a href="#">HIS 131</a>	3
History of the United States II	50	<a href="#">HIS 132</a>	3
Human Growth and Development	50	<a href="#">PSY 241</a>	3
Macroeconomics, Principles of	50	<a href="#">ECO 252</a>	3
Microeconomics, Principles of	50	<a href="#">ECO 251</a>	3
Psychology, Introductory	50	<a href="#">PSY 150</a>	3
Social Sciences and History	50	Elective	3
Sociology, Introductory	50	<a href="#">SOC 210</a>	3

## Science and Mathematics\*

Test	Minimum Score	SCC Course(s)	Hours
Biology	50	<a href="#">BIO 111</a> , <a href="#">BIO 112</a>	8
Calculus	50	<a href="#">MAT 271</a>	4
Chemistry	50	<a href="#">CHM 151</a> , <a href="#">CHM 152</a>	8
College Mathematics	50	<a href="#">MAT 143</a>	3
Natural Sciences	50	Elective	6

\*Scores and credit hours awarded are based on American Council on Education (ACE) recommendations.

## Credit for High School Courses

**College Tech-Prep.** Certain college tech-prep courses taken in high schools receive non-course credit under articulation agreements between SCC and the Columbus County and Whiteville City school systems.

**Advanced Placement.** To aid students in getting a head start on their education and in meeting degree requirements, Southeastern offers credit for Advanced Placement (AP) courses. Proper documentation must be presented to counseling/admissions and the registrar's office to receive non-course credit. Specific test scores required, and matching SCC courses are provided in the table below:

AP Examination	Minimum Score	Semester Hours	SCC Course(s)
Biology	3	4	BIO 111
Biology	5	8	BIO 111, <a href="#">BIO 112</a>
Calculus AB	3	4	MAT 271
Calculus BC	5	8	MAT 271, <a href="#">MAT 272</a>
Chemistry	3	4	CHM 151
Chemistry	5	8	CHM 151, <a href="#">CHM 152</a>
Computer Science A	3	3	<a href="#">CIS 110</a>
Computer Science AB	5	6 to 8	To be determined
Economics: Macro	3	3	ECO 252
Economics: Micro	3	3	ECO 251
English Language and Composition	3	3	ENG 111
English Language and Composition	5	6	ENG 111, <a href="#">ENG 112</a>
Government & Politics: United States	3	3	POL 120
Psychology	3	3	PSY 150
Spanish Language	3	3	SPA 111
Spanish Language	5	6	SPA 111, <a href="#">SPA 112</a>
Statistics	3	4	<a href="#">MAT 152</a>
U.S. History	3	3	HIS 131
U.S. History	5	6	HIS 131, <a href="#">ART 132</a>
World History	3	3	<a href="#">HIS 111</a>
World History	5	6	HIS 111, <a href="#">HIS 112</a>