

Transcript Requests

Students enrolling in continuing education courses will have a permanent transcript on file at Southeastern Community College which lists all non-credit training taken through the college. The following procedures must be followed for official transcripts to be released:

Workforce Continuing Education Transcript Request

Students must complete a [Continuing Education Transcript Request](#) form found here or on the college website or registrar's office in A-Building.

High School Equivalency Diploma/GED Transfer Request

Official North Carolina High School Equivalency Diploma transcript request can be fulfilled through [DiplomaSender](#). Follow the instructions to request to your transcript or contact the Transitional Studies Recruiter/HSE Examiner in A Building Room 226A or by phone at (910) 788-6301.