

Business Administration (A25120A)

Degree Type

Associate in Applied Science

Credential Number

A25120A

General Education Requirements

Communication

Take 6 credits from

Item #	Title	Credits
COM 231	Public Speaking	3
ENG 111	Writing and Inquiry	3

Humanities/Fine Arts

Take 3 credits from

Item #	Title	Credits
ART 111	Art Appreciation	3
MUS 110	Music Appreciation	3
PHI 240	Introduction to Ethics	3

Social/Behavioral Sciences

Take 3 credits from

Item #	Title	Credits
ECO 251	Prin of Microeconomics	3
ECO 252	Prin of Macroeconomics	3

Natural Sciences/Math

Take 3 credits from

Item #	Title	Credits
MAT 110	Math Measurement & Literacy	3
MAT 121	Algebra/Trigonometry I	3
MAT 143	Quantitative Literacy ⁿ	3
MAT 152	Statistical Methods I	4
MAT 171	Precalculus Algebra	4

Major Requirements

Technical Core

Take 12 credits from

Item #	Title	Credits
BUS 110	Introduction to Business	3
BUS 115	Business Law I	3
BUS 137	Principles of Management	3
MKT 120	Principles of Marketing	3

Accounting

Take 4 credits from

Item #	Title	Credits
ACC 120	Prin of Financial Accounting	4

Computer Applications

Take 3 credits from

Item #	Title	Credits
CIS 110	Introduction to Computers	3

Concentration Requirements

General Business Administration

Take 12 credits from

Item #	Title	Credits
BUS 121	Business Math	3
BUS 125	Personal Finance	3
BUS 153	Human Resource Management	3
BUS 260	Business Communication	3

Other Major Requirements

Take 19 credits from

Item #	Title	Credits
ACA 115	Success & Study Skills	1
ACC 121	Prin of Managerial Accounting	4
ACC 140	Payroll Accounting	2
ACC 150	Accounting Software Appl	2
BAF 110	Principles of Banking	3
BAF 131	Fund of Bank Lending	3
BAF 141	Law & Banking: Principles	3
BAF 222	Money and Banking	3
BUS 139	Entrepreneurship I	3
BUS 225	Business Finance	3
BUS 230	Small Business Management	3
BUS 245	Entrepreneurship II	3
BUS 280	REAL Small Business	4
CTS 115	Info Sys Business Concepts	3
CTS 130	Spreadsheet	3
CTS 240	Project Management	3
DBA 110	Database Concepts	3
DME 110	Intro to Digital Media	3
DME 140	Intro to Audio/Video Media	3
MKT 223	Customer Service	3
OST 136	Word Processing	3
OST 286	Professional Development	3
PTE 119	Pathway to Employ-Business	3
WBL 110	World of Work	1
WBL 111B	Work-Based Learning I - Business Administration	1

Course Sequencing

1st Semester (Fall)

Item #	Title	Credits
BUS 110	Introduction to Business	3
BUS 115	Business Law I	3
ENG 111	Writing and Inquiry	3
PTE 119	Pathway to Employ-Business	3
	Natural Science/Math Choice (A25120A)	3-4

2nd Semester (Spring)

Item #	Title	Credits
BUS 125	Personal Finance	3
BUS 137	Principles of Management	3
BUS 153	Human Resource Management	3
CIS 110	Introduction to Computers	3
COM 231	Public Speaking	3

3rd Semester (Summer)

Item #	Title	Credits
MKT 120	Principles of Marketing	3
	Humanities/Fine Arts Choice (A25120A)	3

4th Semester (Fall)

Item #	Title	Credits
ACC 120	Prin of Financial Accounting	4
BUS 121	Business Math	3
BUS 260	Business Communication	3
MKT 223	Customer Service	3
	Other Major Requirements 1st Choice (A25120A)	3

5th Semester (Spring)

Item #	Title	Credits
CTS 130	Spreadsheet	3
OST 286	Professional Development	3
	Other Major Requirements 2nd Choice (A25120A)	2
	Other Major Requirements 3rd Choice (A25120A)	2
	Social/Behavioral Sciences Choice (A25120A)	3
	Total Credits	65