

Business Administration (D25120H)

Degree Type

CTE Diploma

Credential Number

D25120H

General Education Requirements

Communication

Take 6 credits from

Item #	Title	Credits
COM 231	Public Speaking	3
ENG 111	Writing and Inquiry	3

Major Requirements

Required Courses

Take 12 credits from

Item #	Title	Credits
BUS 110	Introduction to Business	3
BUS 115	Business Law I	3
BUS 137	Principles of Management	3
MKT 120	Principles of Marketing	3

Accounting

Take 4 credits from

Item #	Title	Credits
ACC 120	Prin of Financial Accounting	4

Computer Applications

Take 3 credits from

Item #	Title	Credits
CIS 110	Introduction to Computers	3

Concentration Requirements

Take 9 credits from

Item #	Title	Credits
BUS 121	Business Math	3
BUS 153	Human Resource Management	3
BUS 260	Business Communication	3

Other Major Requirements

Take 6 credits from

Item #	Title	Credits
BUS 230	Small Business Management	3
PTE 119	Pathway to Employ-Business	3

Course Sequencing

1st Semester (Fall)

Item #	Title	Credits
BUS 110	Introduction to Business	3
BUS 115	Business Law I	3
ENG 111	Writing and Inquiry	3
PTE 119	Pathway to Employ-Business	3

2nd Semester (Spring)

Item #	Title	Credits
BUS 137	Principles of Management	3
BUS 153	Human Resource Management	3
BUS 230	Small Business Management	3

3rd Semester (Summer)

Item #	Title	Credits
CIS 110	Introduction to Computers	3
MKT 120	Principles of Marketing	3

4th Semester (Fall)

Item #	Title	Credits
ACC 120	Prin of Financial Accounting	4
BUS 121	Business Math	3
BUS 260	Business Communication	3
COM 231	Public Speaking	3
Total Credits		40