

OST 252 : Legal Transcription I

This course provides experience in transcribing legal correspondence, forms, and documents. Emphasis is placed on developing listening skills to transcribe documents. Upon completion, students should be able to transcribe documents with accuracy.

Credits 3

Class Hours 2

Lab Hours 2

Clinical Experience Hours 0

State Prerequisite Courses

[OST 136](#)

[OST 155](#)