

Procedures for the Student Grievance Committees

No one can serve on the Student Grievance Committee if he/she has any involvement in the grievance. The Dean of Student Services will schedule a hearing within five business days of receipt of the Hearing Request form. Following the hearing, the committee will communicate the decision to the Dean of Student Services and upon approval from the Dean of Student Services, draft a response to the grievant within five business days. If the committee's finding is not approved, the Dean of Student Services will draft the response to the grievant. The decision of the Student Grievance Committee and Dean of Student Services is final. The response will be sent to the grievant via the preferred method of communication. Copies of the decision will be provided to the President and all individuals involved in the grievance process.