

# Continuing Education Student Transcripts

Students enrolling in continuing education courses will have a permanent transcript on file at Southeastern Community College which lists all non-credit training taken through the college.

The following procedures must be followed in order for official transcripts to be released:

## **Occupational Extension/Community Service Transcript Request**

Students must complete a Continuing Education Transcript Request form located on the college website and in the registrar's office in A-Building.

## **HSE/GED/Transcript Request**

Official North Carolina High School Equivalency Diploma transcript request can be fulfilled through [DiplomaSender](#). Follow the instructions to request to your transcript or contact the Transitional Studies Recruiter/HSE Examiner in A Building Room 226A or by phone at (910) 788-6301.